

**EAST TEXAS COUNCIL OF GOVERNMENTS  
East Texas Clean Cities Coalition (ETCCC)**

**Steering Committee and Stakeholder Meeting**

**Wednesday, February 11, 2004, 2:00 p.m.  
Large Conference Room  
East Texas Council of Governments  
3800 Stone Road  
Kilgore, Texas**

**MINUTES OF MEETING**

**1) Call to Order: Clean Cities Coordinator Rick McKnight, ETCOG**

Mr. McKnight called the meeting to order at approximately 2:00 p.m.

**2) Welcome and Introduction**

Attendees introduced themselves and stated the organization they represent.

Attendees

- Norman Schenck, Tyler Transit
- Kathy Bell, TCEQ-Tyler
- Jim Schick, BAF Technologies
- Karen Owen, Longview MPO
- Mark Sweeney, East Texas Council of Governments
- Roxanne McKinley, East Texas Council of Governments
- Rick McKnight, East Texas Council of Governme nts

**3) Discussion and approval of ETCCC Steering Committee and Stakeholder meeting minutes of December 10, 2003.**

A motion was made to approve the minutes for the December 10, 2003 ETCCC Steering Committee and Stakeholders meeting. A second was made and the minutes passed without any dissent.

**4) Update on Alternative Fuel and Air Quality Activities, Legislation, and Funding Opportunities**

An update was given by Rick McKnight regarding relevant alternative fuel and air quality activities, legislation and current funding opportunities. A list of new resources and publications from the Alternative Fuels Data Center was distributed

as well as copies of the Seattle Regional Office (SRO) of the U.S. Department of Energy funding opportunity newsletter.

BAF Technologies has announced it will continue to provide vehicle conversion services on select Ford vehicles. This announcement comes on the heels of Ford's decision to cease production of its Compressed Natural Gas (CNG) and Liquid Propane Gas (LPG) vehicles after the 2004 model year. BAF has long been a partner with the current FORD OEM fuel system supplier. This on-going alliance places BAF in a strong position to fill the continuing market demands for CNG and LPG vehicles.

ETCOG also has provided a letter of support for the construction of a biodiesel plant in Wood County by Texas BioDiesel. This plant would provide not only a regional source of biodiesel for East Texas it will also have a huge economic impact.

**5) Discussion and approval of ETCCC's proposal for Clean Cities Coalition Support under DOE's State Energy Program (SEP) Special Project grants**

Rick McKnight stated that ETCCC will submit a proposal for Clean Cities Coalition Support under DOE's State Energy Program (SEP) Special Project grants. The grant would be for a one year and would total \$20,000. The grant would be used to continue the efforts of ETCCC by supporting day to day coalition activities as well as fund the coalition coordinators position. A completed application will be reviewed by the ETCOG Executive Committee on March 4, 2004. If approved by the ETCOG Executive Committee a completed application will be submitted to the Texas State Energy Conservation Office (SECO) on or by March 15, 2004.

**6) Discussion concerning Designation Ceremony for ETCCC**

ETCCC has been approved by DOE for official designation. ETCCC will hold a designation ceremony to recognize this achievement. This ceremony could possibly take place in late March or in May after the National Clean Cities Conference. A room has already been reserved at the Tyler Rose Garden Center to hold the ceremony. A sponsor will also be sought to provide a luncheon after the ceremony.

**7) Development of list of targeted school districts for AFV projects**

As part of its program plan ETCCC has committed to promoting AFVs to area school districts. The first step in this process is to identify the best school districts in the region to target as candidates for AFVs. School buses are an important category to the development of a regional AFV market. They use large amounts of fuel and are generally among the least clean vehicles on the road. This list of targeted school districts will be further developed in the future.

**8) Other Business**

The next meeting of the ETCCC Steering Committee will be on Wednesday, April 14, 2004, at 2:00 p.m. at the ETCOG Offices in Kilgore, Texas.

**9) Wrap-up and Adjourn**

There being no further items or suggestions, the meeting was adjourned.