

**EAST TEXAS COUNCIL OF GOVERNMENTS  
East Texas Clean Cities Coalition (ETCCC)**

**Steering Committee Meeting**

**Wednesday, June 12, 2002, 2:00 p.m.  
Green Room  
East Texas Council of Governments  
3800 Stone Road  
Kilgore, Texas**

**MINUTES OF MEETING**

**1) Call to Order: Clean Cities Coordinator Rick McKnight, ETCOG**

Mr. McKnight called the meeting to order at approximately 2:00 p.m.

**2) Welcome and Introduction**

Attendees introduced themselves and stated the organization they represent.

Attendees:

- Lank Easterling, Independent Gas Co.
- Cynthia Skief, TNRCC-Tyler
- Kevin Glanton, TNRCC-Tyler
- Greg Davies, Longview MPO
- Tracy Harper, Texas Railroad Commission
- George Baker, City of Tyler
- Glory Williams, Tyler Transit/City of Tyler
- Roxanne Mackey, East Texas Council of Governments
- Rick McKnight, East Texas Council of Governments

**3) Discussion and approval of ETCCC Steering Committee meeting minutes of April 10, 2002**

The committee was unanimous in approval and the minutes were passed without any incidence.

**4) Selection of East Texas Clean Cities Coalition Logo Contest**

Entries that had been received for the logo contest were passed out and viewed by those in attendance. The committee selected three finalists for further review. A winner was selected from among the three finalists. The winning design will be

used as the basis for the logo for ETCCC. Further work will involve taking the design and producing a professional quality logo.

#### **5) East Texas Clean Cities Coalition Program Plan Draft**

To be officially designated under the Department of Energy (DOE) Clean Cities Program, ETCCC must submit and have a program plan approved by national Clean Cities staff. A first rough draft of the ETCCC Program Plan was reviewed by committee members. A second, more complete, rough draft will be distributed prior to the August steering committee meeting. This second draft will include corrections and updates suggested by the committee. A final copy of the program plan will be submitted to DOE in the fall of 2002. Upon approval of this plan ETCCC will be eligible to compete for funding through the State Energy Program Special Projects. A Clean Cities designation does not guarantee federal funding. It does mean eligibility for funding.

#### **6) Advancing the Alternative Fuel Choice Event**

ETCCC plans to hold an Advancing the Alternative Fuel Choice Event in the fall of 2002. AFV Choice events take the "one-stop" shopping approach by bringing fleet managers together with vehicle manufacturers, dealers, fuel providers, and equipment suppliers, in an effort to familiarize the fleet managers with the range of vehicles and alternative fuel options available to them. A specific date was not chosen, although the end of October was selected as a general time frame for the event. The committee suggested the Harvey Convention Center in Tyler would offer the best choice of facilities to host the event. ETCCC will discuss available dates with representatives of the convention center. Representatives from the TNRCC regional office in Tyler also expressed interest in partnering with ETCCC on this event. By combining efforts, both organizations intend to maximize the resources available in planning the event.

#### **7) Other Business**

The next meeting of the ETCCC Steering Committee will be on Wednesday, August 14, 2002, at 2:00 p.m. The location of the meeting will be the East Texas Council of Governments Office in Kilgore, Texas.

#### **8) Wrap-up and Adjourn**

There being no further items or suggestions, the steering committee adjourned.