

**EAST TEXAS COUNCIL OF GOVERNMENTS  
East Texas Clean Cities Coalition (ETCCC)**

**Steering Committee Meeting**

**Wednesday, August 28, 2002, 2:00 p.m.  
Large Conference Room  
East Texas Council of Governments  
3800 Stone Road  
Kilgore, Texas**

**MINUTES OF MEETING**

**1) Call to Order: Clean Cities Coordinator Rick McKnight, ETCOG**

Mr. McKnight called the meeting to order at approximately 2:00 p.m.

**2) Welcome and Introduction**

Attendees introduced themselves and stated the organization they represent.

Attendees

- Jimmy Skeen, AEP
- Cynthia Skief, TCEQ
- Tracy Harper, Texas Railroad Commission
- George Baker, City of Tyler
- Mark Sweeney, East Texas Council of Governments
- Rick McKnight, East Texas Council of Governments

**3) Discussion and approval of ETCCC Steering Committee meeting minutes of June 12, 2002**

The committee was unanimous in approval and the minutes were passed without any incidence.

**4) MotorWeek's Episode on alternative fuel vehicles**

A video of the MotorWeek episode dealing with alternative fuel vehicles was shown to those present. This video may be shown at any meeting or event held by the East Texas Clean Cities Coalition.

## **5) East Texas Clean Cities Coalition Program Plan Draft**

To be officially designated under the Department of Energy (DOE) Clean Cities Program, ETCCC must submit and have a program plan approved by national Clean Cities staff. A second rough draft of the ETCCC Program Plan was reviewed by committee members. A final rough draft will be distributed prior to the October steering committee meeting. This final draft will include corrections and updates suggested by the committee. One area of the plan that needs improvement is the portion dealing with future market development for AFVs. Upon approval of this plan ETCCC will be eligible to compete for funding through the State Energy Program Special Projects. A Clean Cities designation does not guarantee federal funding. It does mean eligibility for funding.

## **6) Advancing the Alternative Fuel Choice Event**

ETCCC plans to hold an Advancing the Alternative Fuel Choice Event in the fall of 2002. AFV Choice events take the "one-stop" shopping approach by bringing fleet managers together with vehicle manufacturers, dealers, fuel providers, and equipment suppliers, in an effort to familiarize the fleet managers with the range of vehicles and alternative fuel options available to them. ETCCC is partnering with TCEQ (formerly TNRCC) on this event. The workshop will be held in Tyler on October 29, 2002 at Harvey Convention Center. TCEQ will be responsible for covering environmental regulations relating to operators of vehicle fleets, while ETCCC will cover alternative fuels in the afternoon session of the workshop.

## **7) Other Business**

The next meeting of the ETCCC Steering Committee will be on Wednesday, October 2, 2002, at 2:00 p.m. The location of the meeting will be the East Texas Council of Governments Office in Kilgore, Texas.

## **8) Wrap-up and Adjourn**

There being no further items or suggestions, the steering committee adjourned.